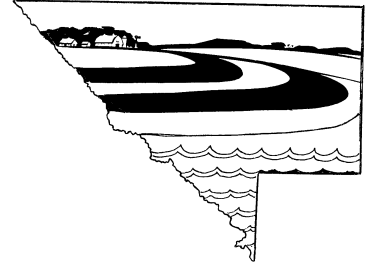


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting via Zoom July 6, 2020

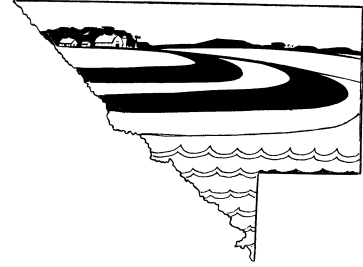
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Board Chairman Calin Eisenlohr at 3 p.m.
  - Members **present**: Calin Eisenlohr, Steve Jacobson, Steve Sunderland, Michelle Overholser
  - Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Warner; NRCS staff: Shantel Lozinski; Commissioner, Jeff Lopez
2. M/S/P Overholser, Jacobson approve the agenda. All in favor.
3. M/S/P Jacobson, Overholser approve the May meeting minutes. All in favor.
4. Paid bills were presented for ratification.
5. Unpaid bills were presented to be paid.
  - M/S/P Jacobson, Overholser approve to pay bills.
6. **NRCS Report**-Shantel Lozinski:
  - NRCS monthly activities and updates reported include but are not limited to: finished up work on 2020 EQIP plans & ranking; returned to working in office on June 1; worked on CSP plans for general CSP signup; site visits for CRP both continued and general; completed a few EQIP payments for CAP plans; Local Work Group meeting preparation; prepared for new laptop; sent letters to all unfunded EQIP applicants. Shantel also discussed EQIP funding as well as how to clean up EQIP project back log.
7. **Committee Meeting Reports**-none
8. **Staff Reports**-
  - **District Manager** monthly activities and updates reported include but are not limited to: wrote Notice of Application for Pioneer Public TV, River View Dairy, C.C. Road 15 project, Fosso/Buss Ag Bank, Montevideo Halvorson Solar Site, Kleven Farms, and County Ditch 79 cleanout; tile drain requests; reviewed wetland complaint; reviewed current tree prices; assessed easement bank blowout with landowner, TSA surveyed; filled out cost-share voucher/certification forms; assessed easement complaint; picked up sneeze guards; and seeded. Project updates included: W. Thompson WASCOB project complete; Prekker field windbreak complete; Homme sediment basin/restoration has had it's final checkout with WCTSA; Christianson design complete, getting bids; R. Schultz site staked and ready to go-starting in a couple weeks; M. Schultz site staked and ready to go-starting this summer; and WCTSA designing more projects.
  - **Technical Manager** monthly activities and updates reported include but are not limited to: wrapping up tree planting season as well as seeding; backlogged seed sites were finished; did flagging for WCA & CRP; attended CRWP TAC & board meetings via Skype; continued to work on the Hawk Creek Middle MN River 1W1P process via teleconference & virtual meetings with consultants, steering team members, and policy committee members; worked on preparing a space for shipping container; and worked on CRP proposals & tree plans for next year.
9. **Old Business**

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- Staff and board discussed the mission statement.
  - Jacobson, Overholser approved to change the mission statement to:  
“The purpose of the Chippewa SWCD is to use available resources to meet the local natural resource needs.”
- Supervisor & Staff handbook re-organization was discussed.
  - Overholser, Jacobson move to approve the use of the reformatted handbooks.
- Zach presented the Chippewa River JPA.
  - Sunderland, Overholser move to approve the JPA.

## 10. New Business

- Desirae discussed the SWCD’s Corrective Action Plan to BWSR.
- Desirae presented a COVID-19 preparedness plan. Preparedness plan closely mimics Chippewa County’s. Because the SWCD is house in the county building but shared with USDA, the SWCD has to make adjustments and be flexible depending on the county and USDA’s choices as well.
  - M/S/P Sunderland, Jacobson approve preparedness plan.
- Zach discussed current pricing of services & trees. Board asked to prepare a proposed list for the next board meeting.
- Tom Warner presented a cost share voucher for Mike Prekker.
  - M/S/P Jacobson, Sunderland approve payment of \$1377 on contract 2020-1 LCG.
- Tom Warner requested signature authority to be able to sign CREP Tech funding grant agreement.
  - M/S/P Sunderland, Jacobson approve signature authority for District Manager.
- Tom Warned requested signature authority to be able to sign Easement work orders.
  - M/S/P Overholser, Jacobson approve signature authority for District Manager.
- Desirae discussed insurance on storage container. Will check with MCIT to see if it is already covered under assets.
- Board and staff discussed the need for a resolution regarding NRCS EQIP
  - M/S/P Overholser, Sunderland approve staff to create a resolution in which District Manager can sign and submit pending reviewal of staff and board with no objections. Resolution must include a request for a payment caps for management practices; more equitable distribution of funds across the state’s regions; and that the scoring process be geared more toward the life expectancy and pollution reduction throughout the span of a project.

## 11. Adjourn

**Next Meeting: August 3, 2019 at 3 p.m., Board Room, Courthouse**