



Grant All-Detail Report SWCD Local Capacity Services 2018

Grant Title - 2018 - SWCD Local Capacity Services (Chippewa SWCD)

Grant ID - P18-7721

Organization - Chippewa SWCD

Original Awarded Amount	\$110,000.00	Grant Execution Date	1/4/2018
Required Match Amount	\$0.00	Original Grant End Date	12/31/2020
Required Match %	0%	Grant Day To Day Contact	Tom Warner
Current Awarded Amount	\$110,000.00	Current End Date	12/31/2020

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$110,000.00	\$44,849.18	\$65,150.82
Total Match Amount	\$10,000.00	\$0.00	\$10,000.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$120,000.00	\$44,849.18	\$75,150.82

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Soil Erosion - 2018 - Technology	Inventory/Mapping	Local Fund	Chippewa County Local Match Funds	\$10,000.00			Y
Soil Erosion - 2018 Administration	Administration/Coordination	Current State Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)	\$1,248.00	\$1,242.80	12/31/2018	N
Soil Erosion - 2018 Cost Share Assistance - Structural Practices	Agricultural Practices	Current State Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)	\$32,602.00	\$469.60	12/13/2018	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Soil Erosion - 2018 Equipment/Technology	Supplies/Equipment	Current State Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)	\$44,650.00	\$36,424.77	11/5/2018	N
Soil Erosion - 2018 Technical Assistance	Technical/Engineering Assistance	Current State Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)	\$13,650.00	\$6,712.01	11/5/2018	N
Soil Erosion/Water Storage & Treatment - 2018 Technical Assistance	Technical/Engineering Assistance	Current State Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)	\$17,850.00			N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
------------------	--------------------	-----------------------	----------------------	--------------------

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
---------------	----------------	---------------	-----------	------------------	----------

Final Indicators Summary

Indicator Name	Total Value	Unit
----------------	-------------	------

Grant Activity

Grant Activity - Soil Erosion - 2018 - Technology

Description	<p>Soil Erosion - 2018 - Technology</p> <p>To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Goals and objectives listed throughout Priority Concerns 1-3 will be addressed via this activity.</p> <p>This activity, funded by the local \$10,000.00 match, will provide additional funding to be used for updating aerial imagery (high quality Pictometry) that Chippewa County will be purchasing and making available to the SWCD. This updated Pictometry will include high quality aerial imagery and comes with additional GIS software that will be made available to the SWCD. Updated aerial imagery will be taken after the buffer implementation dates/deadlines have passed, which will aid in buffer compliance monitoring for future implementation and enforcement of the buffer law. It will also be used for determining highly erodible sites for future project development.</p> <p>Total amount proposed for this activity: \$10,000.00</p>	
Category	INVENTORY/MAPPING	
Start Date		End Date
Has Rates and Hours?	No	
Actual Results		

Grant Activity - Soil Erosion - 2018 Administration

<p>Description</p>	<p>Soil Erosion - 2018 Administration</p> <p>To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Priority Concerns 1-3 will be addressed via this activity.</p> <p>Funds will be used to offset a wage increase proposed by the district board of supervisors. The wage increase is in response to a recent salary survey conducted and on file within the district. The salary survey shows Chippewa SWCD employees below the average salary for equivalent positions. Funds put towards the increase will retain existing knowledgeable and experienced staff to deliver programs and services that compliment soil erosion and mitigation goals of the district as well as the funded activities of this grant.</p> <p>For the Admin Assistant (part-time): $\\$0.75 \times 1664 \text{ hrs} = \\$1,248.00$</p> <p>Total amount proposed for this activity: $\\$1,248.00$</p>	
<p>Category</p>	<p>ADMINISTRATION/COORDINATION</p>	
<p>Start Date</p>	<p>4-Jan-18</p>	<p>End Date</p>
<p>Has Rates and Hours?</p>	<p>Yes</p>	
<p>Actual Results</p>	<p>In 2018, \$1242.80 was spent on Administrative Hours. 01/04/2018-3/31/2018: Admin worked 30.5 hours @ \$40.09/hr. 9/30/18-12/31/18: Dist. Admin worked .5 hours @ \$40.09/hr.</p>	

Grant Activity - Soil Erosion - 2018 Cost Share Assistance - Structural Practices

<p>Description</p>	<p>Soil Erosion 2018 Cost Share Assistance - Structural Practices</p> <p>To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Goals and objectives listed throughout Priority Concerns 1-3 will be addressed via this activity.</p> <p>This activity will provide cost share assistance for structural and non-structural conservation practices that reduce or prevent soil erosion. For structural practices, an increase in available cost share assistance not to exceed 75% of total project costs will be used for landowners who qualify for available practices. Landowners can receive more than 75% cost share as long as the remaining 25% match comes from non-state funds. Eligible practices will have to meet Field Office Technical Guide standards and specifications. For non-structural practices, flat rates will be used in accordance with the district’s ECWMP Policy and the BWSR approved NLMP Implementation Plan Request. Eligible practices will have to meet Field Office Technical Guide standards and specifications and/or BWSR Native Vegetation Establishment and Enhancement Guidelines. Examples of these structural and non-structural practices include, but are not limited to, terraces, waterways, sediment basins, rain gardens, cover crops, filter strips, and reduced tillage practices.</p> <p>Cost share amount proposed for this activity: \$32,602.00</p>	
<p>Category</p>	<p>AGRICULTURAL PRACTICES</p>	
<p>Start Date</p>	<p>4-Jan-18</p>	<p>End Date</p>
<p>Has Rates and Hours?</p>	<p>No</p>	
<p>Actual Results</p>	<p>In 2018, \$469.60 was spent on consultant hours for cover crops.</p>	

Grant Activity - Soil Erosion - 2018 Equipment/Technology

Description

Soil Erosion - 2018 Equipment/Technology

To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Priority Concerns 1-3 will be addressed via this activity.

A portion of funds will be used towards maintaining staff computer seats in the form of in-kind work/equipment expenses put towards the cooperative working agreement between the SWCD and NRCS. A portion of funds will be used to purchase a new black and white printer/copier. Also, funds will be used to purchase/maintain a laptop for the administrative assistant as well as the needed software and necessary updates to fulfill district reporting, billing, grant tracking duties.

In order to keep district owned vehicle value at a reasonable level, the district is going to trade in an old work pickup for a new pickup, in order to maintain a vehicle replacement/maintenance schedule. District vehicles are a vital piece of equipment for delivering conservation programs and services.

The district also has an old ATV which is used for RIM/CREP Easement monitoring, project site inspections and construction, and broadcast seeding. The ATV is nearing 20 years old and should be replaced to maintain function of district services. All purchases will utilize only 75% of grant funds. The remaining funds used for purchases will be other district funds.

Equipment/Technology purchases include:

\$12,000.00 - NRCS computer seat expenses (4 seats)

\$900.00 - Admin. Assist. laptop, QuickBooks, Microsoft Office

\$2,250.00 - Printer/Copier

\$25,000.00 - Pickup

\$4,500.00 - ATV (four wheeler)

Dollar amount proposed for this activity:

\$44,650.00

Category	SUPPLIES/EQUIPMENT		
Start Date	4-Jan-18	End Date	
Has Rates and Hours?	No		
Actual Results	<p>In 2018, \$36,424.77 was spent on equipment & technology.</p> <p>03/31/2018 \$354.19 Qtr 1 Expenses: Annual Report Postage & Newspaper Renewal.</p> <p>06/30/2018 \$7,555.83 Qtr 2 Expenses: Cork board, QuickBooks 2018, 2018 Polaris Sportsman, Dell laptop, Annual Report, Copier repairs.</p> <p>10/12/2018 \$5,705.00 NRCS Contribution Expenses: \$180.00 - ATV cold storage \$1200 - windbreak/shelterbelt designs \$4000 - CRP plans \$325 - UTV usage Please see Operational Agreement for more details and rates.</p> <p>09/30/2018 \$21,282.46 Qtr 3 Expenses: Contribution Agreement supply order; winch; 2019 Ford F250.</p> <p>11/05/2018 \$1,527.29 Truax Replacement Parts</p>		

Grant Activity - Soil Erosion - 2018 Technical Assistance

Description

Soil Erosion - 2018 Technical Assistance

To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Priority Concerns 1-3 will be addressed via this activity.

Funds will be used to offset a wage increase proposed by the district board of supervisors to help pay for staff time in the form of project development for grant activities. The wage increase is in response to a recent salary survey conducted and on file within the district. The salary survey shows Chippewa SWCD employees below the average salary for equivalent positions. Funds put towards the increase will retain existing knowledgeable and experienced staff to deliver programs and services that compliment soil erosion and mitigation goals of the district as well as the funded activities of this grant.

For the District Manager:

$\$0.50/\text{hr} \times 2088 \text{ hrs} = \$1,044.00$

For the District Technician:

$\$0.75/\text{hr} \times 2088 \text{ hrs} = \$1,566.00$

For the Farmbill Technician:

$\$0.50 \times 2088 \text{ hrs} = \$1,040.00$

Total amount proposed for this activity:

$\$3,650.00$

****Note:**

An additional \$10,000.00 was added to this activity to accompany the local county match for a total of \$20,000.00 (\$10,000 local match & \$10,000 BWSR match) added to Chippewa SWCD's 2018 Local Capacity Services Grant. The extra \$10,000.00 in this activity will be put towards additional staff time spent on project development in the form of technical and engineering assistance, which will accompany cost share dollars made available through this grant. See updated hours & rates in Activity Actions for details.

Updated total amount proposed for this activity:

$\$13,650.00$

Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Jan-18	End Date	
Has Rates and Hours?	Yes		
Actual Results	In 2018, \$6712.01 was spent on engineering for 7 projects as well as 88 technical assistance staff hours worked.		

Grant Activity - Soil Erosion/Water Storage & Treatment - 2018 Technical Assistance

Description	<p>Soil Erosion/Water Storage & Treatment - 2018 Technical Assistance</p> <p>To carry out the goals of the Chippewa County Comprehensive Local Water Management Plan (adopted by Chippewa SWCD): Priority Concerns 1-3 will be addressed via this activity.</p> <p>These funds will be used to pay for staff time spent on project development, technical, and engineering assistance. 2018 Local Capacity Grant funds made available to landowners in the form of Cost Share Assistance (\$32,602.00) will need staff time and engineering assistance from SWCD employees, a hired TSP, and the West Central Technical Service Area (WCTSA) Engineers in order to properly develop, engineer, write conservation plans, install projects, and spend the grant funds. The district is working on a pilot project in conjunction with Big Stone and Swift SWCD where we are hiring a TSP to provide training and write non-structural conservation plans to promote and install non-structural practices until district staff can build up TAA/JAA for non-structural practices. Staff time and the TSP (consultant) will be an expense in order to build up TAA/JAA for non-structural practices. An RFP was put together by the three districts and is held on file by each district.</p> <p>Dollar amount proposed for this activity: \$17,850.00</p>		
-------------	---	--	--

Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results	No expenditures in 2018.		

Grant Attachments

Document Name	Document Type	Description
---------------	---------------	-------------

Document Name	Document Type	Description
2018 SWCD Capacity Amendment EXECUTED - Chippewa SWCD	Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)
2018 SWCD Capacity Amendment UNEXECUTED - Chippewa SWCD	Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)
2018/2019 Programs and Operations Grants	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Chippewa SWCD
2018/2019 Programs and Operations Grants executed	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Chippewa SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2019
County Match Letter	Grant	2018 - SWCD Local Capacity Services (Chippewa SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/03/2018
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 11/29/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/21/2018
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 04/20/2018
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/31/2017